CALGARY ASSESSMENT REVIEW BOARD DECISION WITH REASONS

In the matter of the complaint against the property assessment as provided by the *Municipal Government Act*, Chapter M-26, Section 460, Revised Statutes of Alberta 2000 (the Act).

between:

First Capital (McKenzie Towne Lands) Corporation (as represented by Altus Group), COMPLAINANT

and

The City Of Calgary, RESPONDENT

before:

W. Kipp, PRESIDING OFFICER
G. Milne, MEMBER
J. Pratt, MEMBER

This is a complaint to the Calgary Assessment Review Board in respect of a property assessment prepared by the Assessor of The City of Calgary and entered in the 2012 Assessment Roll as follows:

ROLL NUMBER:

730099009

LOCATION ADDRESS:

11 McKenzie Towne Avenue SE, Calgary AB

FILE NUMBER:

68413

ASSESSMENT:

\$9,250,000

This complaint was heard on the 30th day of August, 2012 at the office of the Assessment Review Board located at Floor No. 3, 1212 – 31 Avenue NE, Calgary, Alberta, Boardroom 8.

Appeared on behalf of the Complainant:

B. Neeson & A. Izard

Appeared on behalf of the Respondent:

B. Thompson

Board's Decision in Respect of Procedural or Jurisdictional Matters:

- [1] There were several complaint files for retail shopping centre properties where Altus Group represented the Complainants. For all of these files, an issue for the Board to decide was the appropriate capitalization rate to be applied in the income approach. Since the issue was the same for all properties, it was agreed by the parties and accepted by the Board that the capitalization rate issue would be argued once (for File 68412) and then it would be carried forward and become applicable to all of the remaining files where the capitalization rate was an issue.
- [2] Another issue that was common to several files, including this one, was a preliminary matter regarding disclosure of evidence. Again, it was agreed amongst all in attendance that each of the parties would present their positions, evidence and argument just once, the Board would render its decision on this preliminary matter and it would be applicable to the other files having the same issue. This was the first file where the disclosure issue was raised.
- [3] The Complainant argued that the Board should exclude a part of the Respondent's evidence disclosure (Exhibit R1). The request to the Board was pursuant to Section 9(4) of the Matters Relating to Assessment Complaints (MRAC) regulation. Specifically, the Board was asked to remove pages 12 and 13 of Exhibit R1. These pages contain information on Lease Comparables and Equity Comparables which had been requested by the Complainant pursuant to Sections 299 and 300 of the Municipal Government Act (the Act) but not provided by the Respondent.
- In correspondence dated February 24, 2012 but not delivered to The City of Calgary until March 30, 2012, Altus Group, on behalf of the "assessed person" requested certain information pursuant to Sections 299 and 300 of the Act. The Respondent's reply to that request, dated April 13, 2012, was a tabular summary of the questions asked by Altus in one box with the City's response in an adjacent box. Many of the questions had a standard response to the effect that the Respondent was under no obligation to produce the requested information and in fact, provision of much of that information would breach the confidentiality of various sources of information and is therefore prohibited by law.
- It is the opinion of the Respondent that the City exceeded the requirements of Section 299 when responding to the Altus request. Section 299 states in part that the municipality must let the assessed person see or receive sufficient information to show how the assessor prepared the assessment of that person's property. That was done in the April 13, 2012 response. On June 21, 2012, the City provided more information because a Composite Assessment Review Board (CARB) had ruled against the Respondent and barred certain information from being entered as part of the Respondent's disclosure. The June 21 additional

response included data on office, retail, industrial and land properties. One of the retail related inclusions was a summary of capitalization rates from sales of neighbourhood and community shopping centres. While actual lease data was said to be confidential when the April 13 response was sent to Altus, the June 21 additional response included some rental data on some types of retail space. For data on other types of space, the Complainant was invited to the Assessment Business Unit (ABU) office to see that information.

- The Respondent argued that once the June 21 information was received, the Complainant still had 3½ weeks to prepare its case and file its disclosure documentation prior to the July 16, 2012 deadline. If that information was provided to the Complainant too early, the Respondent would be at an "unfair advantage" at the CARB hearing. The requested information is considered by the Respondent to be "intellectual property" not to be provided in its entirety however examples might be released in a disclosure document. It is up to the Complainant to make its case before a CARB and then the Respondent will respond to the Complainant's evidence and argument. The data on pages 12 and 13 of Exhibit R1 has been provided in response to the Complainant's evidence. It is the Respondent's position that lease data is not provided pursuant to a Section 299/300 request but it can be provided in a hearing disclosure filling.
- [7] If an assessed person is dissatisfied with a municipality's response to a Section 299/300 request, that person has the right pursuant to Section 27.6(1) of the Matters Relating to Assessment and Taxation (MRAT) regulation to request the Minister of Municipal Affairs to conduct a compliance review. On behalf of several clients, Altus had requested this Ministerial review on many files. A copy of a letter from the Minister to Altus Group Ltd. showed that the City had met the requirements of providing "sufficient information" for a group of 22 roll numbers (not including that of the property that is the subject of this complaint).
- [8] For properties assessed using the income approach, the City does provide the assessed person with a copy of the assessment summary. That is sufficient disclosure to let the Complainant prepare for a complaint hearing.
- [9] The decision of the Board is that it does not have jurisdiction to determine compliance with Section 299 or 300 requests. Section 27.6(1) clearly rests that function with the Minister of Municipal Affairs.
- [10] With respect to evidence: "A composite assessment review board must not hear any evidence from a municipality relating to information that was requested by a complainant under section 299 or 300 of the Act but was not provided to the complainant." It is the Board's decision that it does have jurisdiction to decide on a matter relating to MRAC 9(4).
- [11] Matters similar to this have been dealt with by a number of CARB's as well as the Alberta Court of Queen's Bench. One of the more recent Queens' Bench decisions by Madam Justice Sulyma dealt with Section 299 disclosure (Canadian Natural Resources Limited v. The Regional Municipality of Wood Buffalo) and that decision stated that the municipality must, in accordance with the regulations, comply with a request under the Act Section 299(1). Section 299 is designed to facilitate disclosure of all relevant information to the taxpayer so as to avoid "trial by ambush" before the CARB. The disclosure provisions are extremely broad. They effectively require a full report. The Board rejects the Respondent's statement that it would be unfairly disadvantaged by disclosing the information too early in the process. If the Complainant is entitled to that information, as it is in this case, then disclosure following a Section 299/300 request is preferred over disclosure that is not made until the evidence exchange deadline.
- [12] This Board finds this Queen's Bench decision, and others, to be compelling. It is obvious that lease/rent data existed in the Respondent's office. The Respondent included some of that

information in its hearing disclosure filed August 7, 2012 after refusing to provide it when the Section 299 request was made in March/April 2012. In the June 21, 2012 information transmittal that was made after a CARB decided pursuant to MRAC 9(4) that the City's disclosure was inadequate, some (but not all) of the requested rental information was provided. This Board is uncertain whether that additional information was specific to this complaint but that is not relevant. The Board finds it interesting and does not understand why some lease data was released on June 21 while other similar data could only be seen by visiting the ABU offices.

- [13] When the first refusal was made, the Respondent stated that such disclosure would breach confidentiality and therefore be prohibited by law. No specific law was cited. To the contrary, Section 301.1 of the MGA states that Sections 299 to 301 prevail despite the *Freedom of Information and Protection of Privacy Act*. This topic received coverage by Justice Lutz in his Nortel Networks Inc. v. City of Calgary and the Municipal Government Board decision wherein the judge took a similar position on confidentiality as that taken now by this Board.
- [14] The letter from the Minister relating to a compliance review following an alleged insufficient disclosure is of no use to this Board. That letter appears to relate to assessments of property types that are not assessed in the same manner as retail property (i.e., by the income approach). There is no evidence before this Board to say what information was requested and what information was provided. The circumstances may have been substantially different than those surrounding this case.
- [15] To conclude, the Board finds that the current Act and its regulations are clear in stating that accessibility to assessment is critical. That has been the finding of other CARBs and courts. The Respondent cannot refuse to disclose information when requested to do so under Sections 299/300 of the Act and then include that evidence in its disclosure just prior to a hearing. The Board strikes pages 12 and 13 from Exhibit R1.

Property Description:

- [16] The property that is the subject of this complaint is a commercial retail property comprising three buildings with a total floor area of 28,219 square feet. The buildings occupy a 1.59 acre commercial site. One building (8,328 square feet) was built in 2009 while the remaining two buildings (4,788 and 15,103 square feet) were completed in 2010.
- [17] These A- quality buildings are assessed for 2012 at \$9,250,000 or \$327.79 per square foot of building area.

Issues:

- [18] In the Assessment Review Board Complaint form, filed March 5, 2012, Section 4 Complaint Information had check marks in box #3 "Assessment amount" and box #4 "Assessment class."
- [19] In Section 5 Reason(s) for Complaint, the Complainant stated several grounds for appeal but not all of these were pursued at the hearing.
- [20] At the hearing, the Complainant pursued the following issues:

 Is a 7.75% capitalization rate more reflective of the market than a 7.25% rate?

 Should southeast Calgary retail office rent be \$14 or \$20 per square foot?

Complainant's Requested Value: \$8,080,000

Position of the Complainant:

The Complainant argued that the 7.25% capitalization rate used by the assessor in [21] making assessments of community-neighbourhood shopping centres is too low and therefore not reflective of market conditions as at July 1, 2011. It was argued that the Complainant's analysis of sales of shopping centres, which was fully supported by backup documentation, generated a 7.75% capitalization rate which should be applied in making the assessments of neighbourhood-community shopping centres. The "Neighbourhood-Community Shopping Centres - 2012 Capitalization Rate Analysis & Argument - Appendix," entered as Exhibit C3 describes two analysis methods:

Capitalization Rate Method I: The Application of Assessed Income as Prepared by the City of Calgary Assessment Business Unit ('ABU')

Capitalization Rate Method II: The Application of Typical Market Income as Prescribed by the Alberta Assessors' Association Valuation Guide ('AAAVG') and Principles of Assessment I for Assessment Review Board Members and Municipal Government Board Members ('Principles of Assessment I')

The Complainant analyzed the sales of seven community shopping centres, using each [22] of the two described capitalization rate derivation methods.

Property	Method I Cap. Rate	Method II Cap. Rate
Pacific Place Mall – 999 – 36 St NE	7.00%	7.63%
Sunridge Sears Centre – 3320 Sunridge Wa	ıy NE 6.55%	7.40%
Calgary East Retail – 2929 Sunridge Way N	E 8.89%	7.81%
Braeside Centre – 1919 Southland Dr SW	8.36%	7.71%
Cranston Market – 356 Cranston Road SE	6.38%	7.34%
McKnight Village Mall - 5220 Falsbridge Gat	e NE 8.25%	8.03%
Chinook Station Office Depot - 306 Glenmo	re Tr 8.37%	8.65%
Mean of 7:	7.69%	7.80%
Median of 7	8.25%	7.71%

Method I relates the sale price of the property to the assessed income in the year of the sale. For example, if the sale occurred between January and December 2010, the income used in making the assessment of community centres as at the valuation date of July 1, 2010 would be used. The Complainant maintained that this method is similar to that used by the Respondent in its capitalization rate study.

The valuation date for the current (2012) assessment was July 1, 2011. The seven sales in the Complainant's study had sale dates from January 20, 2009 (29 months prior to the valuation date) to May 27, 2011 (one month prior to the valuation date). Five of the sales occurred in 2009 and two in 2011. There were no community-neighbourhood shopping centre sales during 2010.

[25] Method II uses typical rents as at the sale date to determine the income amount to be put into the direct capitalization formula (Cap. Rate = Net Operating Income/Sale Price). The recommendations in the 'AAAVG' were followed:

- 1. For most tenants the best source of market rent information is the rent roll. Using these rent rolls, the best evidence of "market" rents are (in order of descending importance):
 - Actual leases signed on or around the valuation date,
 - Actual leases within the first three years of their term as of the valuation date,
 - Current rents for similar types of stores in the same shopping centre,
 - Older leases with active overage rent or step-up clauses.
- 2. As a secondary source of rent information, and as a check on the rents derived from the actual rent rolls, the rental rates can be compared to the rents established for similar tenants in other similar properties.

If comparable information is not available, it may be necessary to analyze the existing lease and interview the owner and tenant(s) to determine what the current rent on the space should be.

[26] Excerpts from the Principles of Assessment I materials were in evidence as were portions of documents produced by The City of Calgary in past years that described the city's capitalization rate extraction method which was similar to that used by the Complainant in this matter.

[27] In the application of Method II, the Complainant examined rent rolls for the individual properties that sold. Rents were also obtained from other properties offering similar space to that in the sale property. "Typical" rent rates were applied in each analysis along with typical vacancy, operating cost and non-recoverable expense rates. The capitalization rates from Method II were not significantly different than those produced in the Method I analysis and all of the mean averages and medians supported the requested 7.75% capitalization rate.

[28] With respect to the second issue, retail office space rent rate, the Complainant presented tables of lease rates for that space type. One table listed data on 12 leases in southeast Calgary retail centres. Rent rates ranged from \$10.50 to \$21.00 per square foot. The mean average was \$14.06 and the median was \$14.00 per square foot. The highest rate was for the space in the subject building. The Complainant argued that this rate was higher than the norm because of the extent of tenant inducements that had been made by the landlord. A second table listed data on 62 leases of retail offices in all quadrants. These rent rates ranged from \$10.00 to \$25.00 per square foot. The mean average of these lease rates was \$14.80 and the median was \$14.50 per square foot. Based on this evidence, the Complainant argued that the requested rent rate of \$14.00 per square foot was well supported by actual lease evidence.

Position of the Respondent:

[29] The Respondent used property sales that occurred within 24 months of the valuation date and then studied rent rates going back 30 months from that date. The 24 month sale cut-off date eliminates two properties from the capitalization rate study that were contained in the Complainant's study. These two properties are McKnight Village Mall and Chinook Station Office Depot. One sale not used by the Complainant, The Market at Quarry Park (sale in April 2010), was in the Respondent's study.

[30] The six property sales analyzed by the Respondent sold between October 2009 (20 months prior to the effective date of value) and May 2011 (one month prior to the valuation date).

<u>Property</u>	Cap. Rate
Cranston Market - 356 Cranston Road SE	5.29%
Braeside Shopping Centre - 1919 Southland Drive SW	7.10%
Calgary East Retail - 2929 Sunridge Way NE	8.85%
Market at Quarry Park – 163 Quarry Park Blvd SE	5.47%
Sunridge Sears Centre - 3320 Sunridge Way NE	6.55%
Pacific Place – 999 – 36 Street NE	7.00%
Mean average of 6:	6.71%
Median of 6:	6.77%

- [31] The Respondent maintained that a "conservative approach" was taken when the capitalization rate for community neighbourhood shopping centres was set at 7.25% when the mean and median averages of the sales analysis were 6.71% and 6.77%.
- [32] In response to the Complainant's comment about their Method I being similar to the analysis method used by the city, the Respondent stated that the city has never used or accepted that method.
- [33] It was argued the Complainant's analysis of the Braeside sale was incorrect because it contained a mix of input variables. In prior years, the city had classified Braeside as a "strip" retail centre. In 2010, the classification was changed to "community" centre. It was argued that the Complainant analyzed the sale by using "strip" centre rates but "community" centre vacancy, operating cost and non-recoverable expense rates. This inconsistency generated an incorrect capitalization rate.
- The analysis of the Cranston Market sale had been complicated by the fact that this was a new shopping centre. For the first year that it was assessed, there was minimal income data available so it was rated as an A- quality centre. In the next year, when income and sales information was made available, the class was raised to A+. In one capitalization rate analysis, A+ inputs were used while A- inputs were input at other times. Exhibit R1 showed the Respondent's capitalization rate extraction was related mostly to A+ income amounts.
- [35] The Market at Quarry Park, in the opinion of the Respondent, was a legitimate sale and thus it is included in the capitalization rate analysis. The Respondent did offer that in other assessment complaint hearings, some CARB's have accepted it while others have rejected it. If this sale is removed from the analysis, the mean and median rates still support the 7.25% capitalization rate.
- [36] The Complainant's Method II was criticized as being a mix of actual rents and typical rents in the income analyses. In some cases, only a single rent comparable was used as the basis for a typical rent rate. That is not an accepted mass appraisal procedure. In other cases, rents were used that came from leases that did not commence until after the valuation date. Further, the AAAVG relied upon by the Complainant is not a mandated process to be used in capitalization rate analysis it is merely a guideline.
- [37] In response to criticism from the Complainant about there being several variants of the

capitalization rate study produced by the city, the Respondent maintained that errors had been corrected from time to time but the basis of the study had not been altered. In each version of the study, the conclusions always lead to a 7.25% capitalization rate.

- [38] The Respondent finds typical rent rates for various types of space in the returns from owners in response to Assessment Request For Information (ARFI) forms that are sent to all property owners or managers each year. Lease transactions that occurred within a 30 month period prior to the valuation date are used. For some more common types of rental space, rent rates for just the subject city quadrant are used. For space types that are more limited in supply (i.e., supermarkets, banks, theatres), a city-wide approach is taken. If a sale occurred in 2010, then typical rents as at the July 1, 2010 valuation date (for the 2011 assessment) were used.
- [39] Assessment to sales ratios (ASR's) were calculated for each of the sale properties using the capitalization rates found by each of the parties. These ASR's require the application of a time adjustment to historic sale prices and some data was provided in the Respondent's evidence (Exhibit R1) to support the time adjusted prices. The analysis showed that the 7.25% capitalization rate used by the Respondent produced ASR's that were more within the acceptable range (0.95-1.05) than when a 7.75% capitalization rate was used.
- [40] The Respondent argued that the lease data relied upon by the Complainant came from properties of varying classes and much of it was not comparable to the space in the subject property. Further, some of the leases in the tables had commencement dates after the July 1, 2011 valuation date.
- [41] The Board decision on the preliminary issue of disclosure was that two pages of data should be removed from the Respondent's disclosure document because that information had been requested by the Complainant pursuant to Section 299/300 of the MGA but not adequately disclosed by the Respondent at that time. In the absence of that data, the Respondent provided two rate tables showing the rent rates applied to all types of space in community shopping centres. For southeast Calgary centres, A- office space was given a rent rate of \$16.00 per square foot. For similar space in southwest quadrant centres, the rate used in making assessments was \$20.00 per square foot.

Board's Decision With Reasons:

- [42] The capitalization rate to be applied in the income approach assessment valuation for the subject property is set at 7.75%.
- [43] The typical rent rate to be applied to retail office space in the subject property is reduced from \$20.00 to \$16.00 per square foot.
- The property sales analysis period was argued. The Complainant used sales as old as 29 months and argued that if the Respondent utilizes lease data going back 30 months, then the same period should be used for sales. The Respondent's position is that it is acting consistently on a year over year basis by using just 24 months of sales history but it uses lease data going back 30 months in order to have pertinent data as at the date of sale. By extending the sales period, the Complainant used two shopping centre sales that were not included in the Respondent's capitalization rate analysis. Other than to point out that these two sales were outside of the Respondent's analysis period, neither of the sales was disputed. It was pointed out that the Respondent uses a longer sales period for other property types such as industrial. The Board finds that there is no set sales analysis period in a capitalization rate study. In any year, there are far fewer sales transactions than there are lease transactions. For this reason, the Board finds that a greater number of sales in an analysis should lead to a better supported

conclusion. Accordingly, weight is given to the sales of McKnight Village Mall (5220 Falsbridge Gate NE – Method I Cap. Rate: 8.25%) and to Chinook Station Office Depot (306 Glenmore Trail SW – Method I Cap. Rate: 8.37%).

- [45] The Board examined each of the analysis methods put forward by the Complainant. Method I appears to be similar to that used by the Respondent (even though the Respondent denies that it uses that method). Method I uses income as set by the Respondent in making assessments of the individual properties. While there are disagreements over the derivation and amount of income to use in each analysis, there is some consistency in the results of the Complainant's Method I and the Respondent's analysis. Method II was found to be less reliable because it appears to incorporate some market rent data along with typical vacancy and other allowances that have been applied by the assessor.
- [46] Turning to the sales that were used by the parties, there were five that were common to both analyses. For three of these five, the input factors were the same or highly similar, resulting in capitalization rates that were the same. This finding relates to the Complainant's Method I capitalization rate analysis. The three property sales were: Pacific Place (7.00% cap.), Sunridge Sears (6.55% cap.) and Calgary East Retail (8.85-8.89% cap.). The Respondent insisted that its capitalization rate study is conducted in a different manner than that of the Complainant but the fact is that the incomes and thus the capitalization rates were the same or similar for these three property sales.
- [47] The Respondent provided some summary support for the income amounts used in the analysis of each sale. Although limited, it did provide the Board with some background that assisted in forming the decisions regarding acceptable sales. The Board did not receive an acceptable explanation of the final 7.25% capitalization rate that came from an analysis where the median rate was 6.77% and the mean average rate was 6.71%. In an assessment regime where capitalization rates are measured in increments of 0.25%, the selection of a rate as much as 0.54% more than the averages is unacceptable unless there is some rational explanation for that variance.
- [48] The Board gives less weight to the rates derived for Cranston Market and Braeside Shopping Centre. The Assessment Business Unit (ABU) changed the rating or classification of these two properties from one year to the next. Each of the parties had analyzed these sales using different criteria because of the differing ratings/classifications. The Board finds that neither of the analyses is supported by market evidence to a sufficient extent. The buyers and sellers of these properties probably paid no heed to the ABU ratings or classifications. These market participants would have based their sell or buy decisions on the actual economics and physical states of the properties. None of that market information was provided so the Board reduced the weight given to these sales. It was not possible to determine whether one party's analysis was more realistic or reliable than that of the other party.
- The sale of the Market at Quarry Park shopping centre has been entered into evidence at a number of CARB hearings over the past couple of years. Sometimes, it is accepted as an arms-length, open market sale and sometimes it is not. This Board rejects that sale as being representative of an open market sale. The sale was reported as being inclusive of a 100 room hotel which was to be built (it has not been built). A daycare centre was also to be added. A nearby office building had been transferred between the same seller and buyer as the shopping centre and it was not clear whether there was a "package price" or whether each property had been priced on its own merits. Several thousand square feet of lease space was headleased by the vendor but no terms of the headlease were in evidence. The Board finds that this transaction cannot be relied upon as an indicator of a market driven capitalization rate.

- There was evidence and argument from both parties regarding Assessment to Sales [50] Ratios (ASR's). The Board finds that there is no satisfactory evidence to support the position of either party so neither ASR analysis is given weight in this decision. On the Respondent's side, it was stated that the time adjustment process involved an analysis of all retail property in the city, not just community or neighbourhood shopping centres. Within the universe of properties included in the analysis could be ones where sales occurred more than two years ago. This practice could tend to weight time adjustments to market conditions that were significantly different than they would have been at the time when a particular property sold. It seemed illogical that the application of a time adjustment was firmly tied to dates. For example, two of the property sales that were in the capitalization rate studies sold just four days apart in December 2009. Each of the sales was given a different time adjustment in bringing the historic price to the July 1, 2011 valuation date. The explanation was that sales that occurred after midmonth were not adjusted for that month whereas sales that occurred prior to mid-month were adjusted for that month. One of the sales occurred December 14, 2009 (one day prior to midmonth) and the other occurred December 18th. Four methods of time adjustment measurement were described. The Respondent used three of the methods while the Complainant used one. The Respondent calculated mean and median averages for its three rates (one of which was mathematically incorrect) which were impacted by the one method that the Respondent said was the least reliable. The Complainant based its analysis on an income comparison over time, concluding that one time adjustment rate would apply to all of its sales in the analysis. These many unexplained and unfounded analysis techniques and outcomes fell short of convincing the Board that an ASR check on sale prices was useful.
- [51] From the five sales that the Board finds are most reliable, the median and mean average capitalization rates are 8.25% and 7.81%. These suggest that the 7.75% rate requested by the Complainant is not overly optimistic or pessimistic.
- [52] While the Complainant provided details of many leases of retail office space, the Board was not convinced that all of the other space was comparable to the subject. The subject is classed as an A- quality property and there was no evidence to suggest that the rating is incorrect. Many of the lease comparables from the Complainant were clearly in properties having lower classification ratings. The Board was not convinced that a \$14.00 per square foot rate was a fairer rate.
- [53] There was no specific evidence from the Respondent regarding retail office lease rates, however, a table in the Respondent's evidence indicated that class A- retail office space in the southeast quadrant is assessed using a rate of \$16.00 per square foot. Class A+ space has an \$18.00 per square foot rate which is still lower than the \$20.00 rate applied to the subject. It is on the basis of this quadrant-wide application that the Board selects \$16.00 as the appropriate rent rate for the office space in the subject property.
- [54] The 2012 assessment of this property is reduced from \$9,250,000 to \$8,270,000.

DATED AT THE CITY OF CALGARY THIS 27 DAY OF September 2012

W. Kipp

Presiding Officer

APPENDIX "A"

DOCUMENTS PRESENTED AT THE HEARING AND CONSIDERED BY THE BOARD:

NO.	ITEM
1. C1 2. C2 (Common to several files)	Complainant Disclosure April 13 th 2012 City of Calgary ABU Response to 299/300 Request for Information 2012 Assessment Review Board — Reference Appendix Submission
3. C3 (Common to several files)	Neighbourhood-Community Shopping Centres 2012 Capitalization Rate Analysis & Argument – Appendix
4. C4 (Common to several files)	Neighbourhood-Community Shopping Centres 2012 Capitalization Rate Analysis – Rebuttal Submission
5. R1	Respondent Disclosure (pages 12-13 removed)

An appeal may be made to the Court of Queen's Bench on a question of law or jurisdiction with respect to a decision of an assessment review board.

Any of the following may appeal the decision of an assessment review board:

- (a) the complainant;
- (b) an assessed person, other than the complainant, who is affected by the decision;
- (c) the municipality, if the decision being appealed relates to property that is within the boundaries of that municipality;
- (d) the assessor for a municipality referred to in clause (c).

An application for leave to appeal must be filed with the Court of Queen's Bench within 30 days after the persons notified of the hearing receive the decision, and notice of the application for leave to appeal must be given to

- (a) the assessment review board, and
- (b) any other persons as the judge directs.

For Internal Use

Appeal 7	Гуре	Property Type	Property Sub-Type	Issue	Sub-Issue
CARB		Retail	Neighbourhood Mall	Income Approach Disclosure	Capitalization Rate Rent Rate